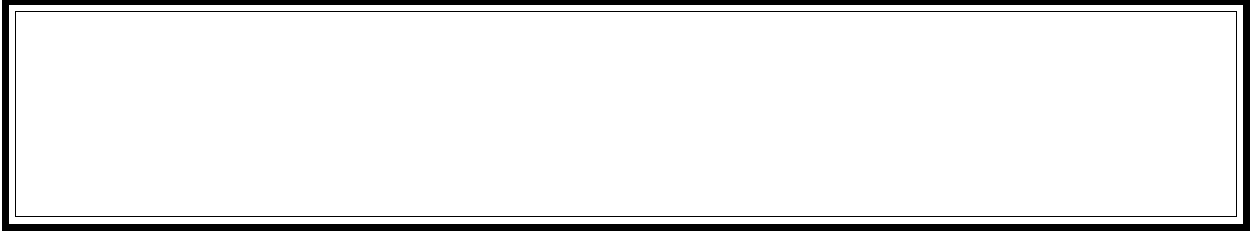


Yucaipa Bible Training Center

2011

**Yucaipa First Assembly
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Yucaipa First Assembly

Yucaipa Bible Training Center Catalog

Mission Statement:

To disciple and train Christian believers for Christian service.

Purposes:

1. To disciple Christians to spiritual maturity.
2. To train individuals who sense God's call upon their lives for involvement in ministry within the local church.
3. To train individuals for leadership of church ministries.
4. To offer Berean Courses through Global University and other educational courses to prepare individuals to meet qualification requirements for Assemblies of God credentials.

A About the Center

Yucaipa Bible Training Center offers non-degree level courses through classes and seminars. These programs are designed for personal study and enrichment as well as for ministerial and church leadership training. All courses offered are Bible-centered both in content and in application.

In January, 2004, the Center received conditional approval to operate and to grant Certificates of Ministry, from the agency of the State of California known as the Bureau for Private Postsecondary and Vocational Education. In September, 2003, the Center received approval to teach the courses sponsored by Global University.

A Admission Information

Students must complete a YBTC application form, including a personal essay of 200 words or more, as part of the application for admission. Requests for an application can be obtained by contacting the Center (909) 797-5174.

YBTC is open to all without regard to race, sex, ethnic background, color, or disability.

C Curriculum Overview

There are two tracks of courses to consider when one is planning to earn units. The first track provides training that leads to a Certificate of Ministry for practical and effective service in specific areas of ministry within the local Body of Christ. The second track prepares an individual to take prerequisite courses that fulfill qualifications for denominational certification, licensing and ordination. YBTC will issue a Certificate of Ministry (Advanced) upon

completion of the required units. **However, students may take courses and earn units, whether or not they plan to obtain any Certificate of Ministry.**

There are a few identical courses listed for both Track One and Track Two. In this case, the units will count for **both** Track One and Track Two.

Studies toward either the Certificate of Ministry – Track One or the Certificate of Ministry (Advanced) – Track Two will foster Christian growth and maturity, as well as help the individual gain confidence in the ability to accomplish God’s definitive will for one’s life. **A major goal of the YBTC curriculum is to help people develop leadership and service qualities needed in the Body of Believers.**

10 hours (approx.) = 1 unit

TRACK ONE – CHURCH MINISTRY

To achieve a Certificate of Ministry, courses must be taken from Levels 1, 2, and 3. Total hours must equal 70 units. Courses are offered as available. Starred courses in the “course listing” are required courses.

TRACK TWO – CREDENTIALING

To achieve a Certificate of Ministry (Advanced), courses must be taken from Levels 1, 2, and 3. Total hours must equal 139 units. Courses from Level 1 lead to the Certified Minister or lay minister credential. Courses from Level 2 lead to the Licensed Minister credential. Courses from Level 3 lead to the Ordained Minister credential. **Students may take these courses whether or not they desire to receive ministerial credentials.**

A student interested in Track Two courses is highly encouraged to obtain a Track One Certificate of Ministry as well, for practical life application as well as personal ministry within the Body of Christ.

Ministerial credentials are received through the Southern California District Council of the Assemblies of God. This requires course work and an individual oral review. In addition to application and registration in YBTC, the student must be registered through Global University for “Berean School of the Bible.” The Assemblies of God has granted the privilege to teach the required courses on the campus of Yucaipa First Assembly.

Course Listing (indicates units)

TRACK 1 (CHURCH MINISTRY)

LEVEL ONE:

	Units
1. IBLP Basic Seminar ★	3
2. Spiritual Gifts Seminar ★	.5
3. Seven Stages of Spiritual Growth (Video)	1

4. Word Hiders I or II (one year)	5
5. How to Study the Bible ★	1
6. Victory in Christ Seminar (Video)	1
7. How Should We Then Live? (Video)	1
8. That the World May Know	3.5
9. The Work of the Holy Spirit	1
10. Giving / Tithing ★	1
11. Evangelism 1 ★	1
12. Evangelism 2 ★	1
13. Worship ★	1
14. Healing 1	1
15. Freedom from Addiction	1
16. Anger Resolution Seminar	3
17. IBLP Advanced Seminar	3
18. Measure of a Man (20 Attitudes of a Godly Man)	1

LEVEL TWO:

A. Old Testament (Tanach)

1. Old Testament Survey ★	3
2. The Torah ★	3
3. The Prophets	3
4. The Writings	3
5. Introduction to Hebrew	3
6. The Feasts of Israel ★	3

B. New Testament

1. New Testament Survey ★	3
2. Life of Christ ★	3
3. The Synoptic Gospels	3
4. John's Books ★	3
5. Acts	3
6. The General Epistles	3
7. The Pauline Epistles	3
8. Gifts of the Spirit ★	3
9. The Holy Spirit	1
10. Healing 2	1
11. Evangelism 3	1
11. Introduction to Greek	3

C. Additional Courses for Advanced Study

1. Israel and the Church	3
2. Church History I	1
3. Church History II	1
4. Creation ★	1
5. Theology of Mission	3
6. Science and the Bible	2

7. Prophecy 2

LEVEL THREE: (Specialized Ministry)

- 1. Stephen Ministry Training (50 hours) 5
- 2. Teacher Training - Sunday School, Small Groups 2
- 3. Royal Rangers: Leadership Training (LMA) 2
- 4. Girls Ministries: Leadership Training 1
- 5. Satellite Prayer Center Training 0.5
- 6. Women’s Ministries: Leadership Training (self-study) 0.5
- 7. Usher Training 0.5

TRACK 2 (CREDENTIALING) -- Global University
Berean School of the Bible

ENGLISH

LEVEL ONE: (Certified Minister Courses)

Course #	Course Title	Units
BIB 112	Synoptic Gospel: The Life and Teachings of Christ	4
THE 114	Introduction to Pentecostal Doctrine	5
BIB 115	Acts: The Holy Spirit at Work in Believers	4
BIB 117	Prison Epistles: Colossians, Philemon, Ephesians, and Philippians	3
BIB 121	Introduction to Hermeneutics: How to Interpret the Bible	4
MIN 123	The Local Church in Evangelism	4
THE 142	Assemblies of God History, Missions, and Governance	3
THE 181	Relationships and Ethics in Ministry	4
MIN 191	Beginning Ministerial Internship	4

LEVEL TWO: (Licensed Minister Courses)

Course #	Course Title	Units
THE 211	Introduction to Theology: A Pentecostal Perspective	3
BIB 212	New Testament Survey	3
BIB 214	Old Testament Survey	5
BIB 215	Romans: Justification by Faith	3
MIN 223	Introduction to Homiletics	4
THE 245	Eschatology: A Study of Things to Come	4
MIN 251	Effective Leadership	3
MIN 261	Introduction to Assemblies of God Missions	4
MIN 281	Conflict Management for Church Leaders	3
MIN 291	Intermediate Ministerial Internship	4

LEVEL THREE: (Ordained Minister Courses)

Course #	Course Title	Units
BIB 315	Corinthian Correspondence	4
BIB 318	Pentateuch	5
BIB 322	Poetic Books	3
THE 311	Prayer and Worship	3
MIN 325	Preaching in the Contemporary World	4
MIN 327	Church Administration, Finance, and Law	4
MIN 381	Pastoral Ministry	4
MIN 391	Advanced Ministerial Internship	4

ESPAÑOL**NIVEL 1: (Ministro Certificado)**

Curso	Título de curso	Unidades
BIB 112S	Los Evangelios Sinópticos: la vida y enseñanzas de Cristo	4
THE 114S	Introducción a la doctrina Pentecostal	5
BIB 115S	Hechos: La obra del Espíritu Santo en los creyentes	4
BIB 117S	Epístolas de la prisión: Efesios, Colosenses, Filipenses, y Filemón	3
BIB 121S	Introducción a la hermenéutica: Cómo interpretar la Biblia	4
MIN 123S	El evangelismo en la iglesia local	4
THE 142S	Historia, misiones, y gobierno de las Asambleas de Dios	3
THE 181S	Relaciones interpersonales y la ética en el ministerio	4
MIN 191S	Práctica ministerial: Nivel básico	4

NIVEL 2: (Licencia)

Curso	Título de curso	Unidades
THE 211S	Introducción a la teología: Una perspectiva pentecostal	3
BIB 212S	Estudio del Nuevo Testamento	3
BIB 214S	Estudio del Antiguo Testamento	5
BIB 215S	Romanos: La justificación por la fe	3
MIN 223S	Introducción a la homilética	4
THE 245S	Escatología: Un estudio de las cosas por venire	4
MIN 251S	Liderazgo eficaz	3
MIN 261S	Introducción a la misiones de las Asambleas de Dios	4
MIN 281S	Manejo de conflictos para líderes de la iglesia	3
MIN 291S	Práctica ministerial: Nivel Intermedio	4

NIVEL 3: (Ordenación)

Curso	Título de curso	Unidades
BIB 315S	Las epístolas a los corintios	4
BIB 318S	El Pentateuco	5
BIB 322S	Los Libros Poéticos	3
THE 311S	Oración y adoración	3
MIN 325S	La predicación en el mundo contemporáneo	4
MIN 327S	Administración de la iglesia, finanzas y ley	4
MIN 381S	El ministerio pastoral	4
MIN 391S	Práctica ministerial: Avanzado básico	4

Course Descriptions

TRACK 1 (CHURCH MINISTRY)

LEVEL ONE

1. IBLP Seminar: Institute in Basic Life Principles.
Headquarters: Oak Brook, Illinois
2. Spiritual Gifts Seminar: “Uniquely You” by Mels Carbonel, Headquarters: Blue Ridge, Georgia
3. Seven Stages of Spiritual Growth (Video Series) by Bruce Wilkinson
4. Word Hiders: Local discipleship training in Scripture internalization and application.
Uses textbook “Self-Confrontation” by John Broger
5. How to Study the Bible: Includes textbook “How to Read the Bible for All It’s Worth” by Gordon Fee, and sample Biblical passages for assignment study.
6. Victory in Christ Seminar: Neil T. Anderson, Headquarters: La Habra, California
7. How Should We Then Live? (Video Series) by Dr. Francis Schaeffer
8. That the World May Know (Video Series) by Ray Vander Laan. Uses textbook (if desired) “Faith Lessons on the Promised Land.” Produced by Focus on the Family.
9. The Work of the Holy Spirit: TBA
10. Giving / Tithing: Uses textbook “Investing Money with God” by Christal Clayton.

11. Evangelism 1: Uses textbook “Hell’s Best Kept Secret” by Ray Comfort and “The Way of the Master” (Video Series)
12. Evangelism 2: Uses textbook “Life-Style Evangelism” by Joseph C. Aldrich with outreach excursions.
13. Worship: Uses textbook “Worship His Majesty” by Jack Hayford and opportunity for ministry.
14. Healing 1: TBA
15. Freedom From Addiction (Video Series) by Neil T. Anderson. Uses textbook “Freedom From Addiction”
16. Anger Resolution Seminar. Sponsored by Institute in Basic Life Principles, Headquarters: Oak Brook, Illinois
17. IBLP Advanced Seminar. Prerequisite: IBLP Basic Seminar, Headquarters: Oak Brook, Illinois
18. Measure of a Man: Uses textbook “Measure of a Man: 20 Attitudes of a Godly Man.”

LEVEL TWO:

A. Old Testament (Tanach)

1. Old Testament Survey: Uses textbook “Seeing the Old Testament Live” by Winn Griffin.
2. The Torah: Uses “The Torah” by First Fruits of Zion, Inc., Jerusalem, Israel.
3. The Prophets: Studies in the prophetic Scriptures.
4. The Writings: Studies in the poetical and historical Scriptures.
5. Introduction to Hebrew: Uses “Experience the Language of the Tanach” by Joél A. Vincent.
6. The Feasts of Israel: Uses “The Feasts of Israel” by Kevin J. Conner.

B. New Testament

1. New Testament Survey: Uses textbook “Seeing the New Testament Live” by Dr. Winn Griffin.

2. Life of Christ: Uses textbook “The Life of Christ” by Ralph M. Riggs.
3. The Synoptic Gospels: Uses textbook “The Harmony of the Gospels” by A.T. Robertson.
4. John’s Books: TBA
5. Acts of the Holy Spirit: Uses textbook “Acts” by Dr. Lloyd J. Ogilvie
6. The General Epistles and Hebrews: TBA
7. The Pauline Epistles: TBA
8. Gifts of the Spirit: Uses textbook “Concerning Spiritual Gifts” by Donald Gee.
9. The Holy Spirit: Uses textbook “What the Bible Says About the Holy Spirit” by Stanley Horton.
10. Healing 2: TBA
11. Evangelism 3: Uses various textbooks and outreach excursions.
12. Introduction to Greek: Uses “Basic Greek in 30 Minutes a Day” by Jim Found.

C. Additional Courses for Advanced Study

1. Israel and the Church: TBA
2. Church History I: TBA
3. Church History II: TBA
4. Creation: TBA
5. Theology of Mission: Uses textbook “A Biblical Theology of Missions” by George W. Peters.
6. Science and the Bible: Uses textbook “Creation: The Facts of Life” by Gary Parker.
7. Prophecy: Uses “The Second Coming of Jesus the Messiah (FAQ)” by Dr. Joél A. Vincent

LEVEL THREE: (Specialized Ministry)

1. Stephen Ministry Training: Uses textbooks, notebook, and role-playing exercises. Headquarters: St. Louis, Missouri.

2. Teacher training -- Sunday School, Small Groups: TBA
3. Royal Rangers: Leadership Training. Assemblies of God, Headquarters: Springfield, Missouri.
4. Girls' Ministries: Leadership Training. Assemblies of God, headquarters: Springfield, Missouri.
5. Satellite Prayer Center Training: Assemblies of God, Headquarters: Springfield, Missouri.
6. Women's Ministries: Leadership Training. Self-study. Uses Notebook "A Leader's Guide for Successfully Ministering to Women," Assemblies of God, Headquarters: Springfield, Missouri.
7. Usher Training. Uses textbook "The Usher's Manual" by Leslie Parrott.

Academic Policies

Registration

Students must register for courses they wish to take. The dates and procedures for registration are announced routinely throughout the year.

Adding/Dropping a Course

A course may be added only up to the beginning of the second class session. A course may be dropped up to the fifth meeting of a course. The appropriate add or drop form must be used by the student, so that efficient record-keeping procedures and an accurate tally of hours accumulated for coursework will be maintained.

Class Attendance

Students are expected to attend classes regularly and punctually. Attendance will be taken for each class session. If there are three absences, the student will be expected to drop the class, unless the instructor is willing to work with the student to cover course content and class assignments. Withdrawal will be granted for a student who is unable to complete assigned classwork due to true hardship or emergency situations.

Cell Phones

All cell phones must be turned off during class time.

Forms

All required forms, such as Registration Form, Add Form, Drop Form, or Withdrawal Form, can be obtained from the Center, phone (909) 797-5174.

Academic Integrity

Yucaipa Bible Training Center maintains a commitment to truth and honesty as foundational for all coursework, and thus fiercely guards academic integrity. Actions which destroy academic integrity (cheating, plagiarism, intellectual theft, destruction of intellectual property, etc.) have no place in the life of Yucaipa Bible Training Center. If papers or other written work contain ideas other than the writer, then credit must be given to the sources for those ideas.

Code of Conduct

Attending YBTC should be viewed as a privilege that includes opportunities for spiritual, academic, and personal, growth within a sound and balanced setting. Students must accept certain responsibilities.

The training center holds to a high standard of lifestyle expectations that arise from Biblically-derived principles. This encompasses the Scriptural teaching about attitudes and actions that should characterize the Christian walk (Romans 12:1-2), such as a loving and forgiving spirit in relationships (Philippians 2:1-30; Ephesians 4:32), and evidence of the “fruit of the Holy Spirit” – love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, and self-control (Galatians 5:22-24).

Attitudes and behaviors specifically prescribed or forbidden by Scripture shall guide the faith and conduct of all students. For example, the Bible condemns as morally wrong attitudes such as greed, jealousy, pride, lust, bitterness, uncontrolled anger, hatred and prejudice based on race, sex or social status (I John 2:15-17). Expressly forbidden activities include such things as drunkenness, theft, “sins of the tongue” (e.g. profanity, vulgarity, slander, and gossip), dishonesty in any form, occult practices, illegal activities, and sexual sins (e.g. pre-marital sex, homosexuality [sodomy], and adultery) (I Thessalonians 5:5-9).

Recognizing the danger to personal health of all individuals, the use of tobacco and alcohol on class premises is prohibited (2 Timothy 2:22; I Thessalonians 5:8).

Because of the high value of worth and dignity ascribed to all individuals created in the image of God, YBTC does not condone any form of sexual harassment, whether verbal, physical, or both. Discrimination against others based on race, national origin, sex or handicap will not be tolerated (Colossians 1:10-13).

Standards of dress and adornment should be dictated by modesty, decency, and appropriateness. The center’s goals reflect the desire to dress so as not to draw another person into sin (I Corinthians 14:40).

Thoughtful choices, governed by discretion and restraint, should be made in selecting entertainment and recreation. Social activities that are of questionable spiritual value or that detract from one’s moral sensitivities should be avoided (Philippians 4:5).

Any form of dishonesty (including cheating, plagiarism, and misappropriating educational resources) is regarded as a serious violation of standards that will be handled according to established grievance procedures (Romans 12:17, 21; Matthew 18).

Evaluations

Track One – Church Ministry

There will be some form of evaluation for each course. Some may involve take-home questions, oral interview, quizzes, or a general “Response Summary.” **The most important measure is the individual’s attendance record and interaction in the course.**

Track Two -- Credentialing

To receive credit for credentialing courses, examinations are required.

Grading

All courses will grant either a pass (P) or not pass (NP). To receive hours toward the Certificate of Ministry, the student must receive a passing grade.

Acceptance of Transfer Credits

If students have taken work at other institutions which is equivalent to courses offered at Yucaipa Bible Training Center, the transcript of coursework will be evaluated on a case-by-case basis.

Grievance Procedure

When a student believes he or she has been treated unfairly by the Center, an instructor, or fellow students, the following procedure should be followed:

1. The student will discuss the issue directly with the person(s) concerned prior to initiating any other action.
2. If the student believes that approach has not been satisfactorily productive and desires a further hearing of the matter, a written request is to be submitted to the pastor of First Assembly of God of Yucaipa.
 - b. If the matter concerns another student or an area of student life, the student must explain the matter in writing, identifying himself/herself.
 - c. If the matter concerns an instructor, the student should explain the situation in writing, identifying himself/herself.In either case, the matter will be open for discussion and resolution.
3. The matter will be reviewed by an impartial panel and a final ruling given.

Map of the Campus

Rooms 3 and 4 are the main classrooms located at 12226 2nd Street, Yucaipa, California.